



## Historic Valley Junction Foundation Board of Directors

Monthly Meeting

January 24, 2023, 5:00 PM

**Directors:** Stephanie Trannel, Mitchell Callahan, Trevor Jordison, Felicia Coe, Claire Celsi, Dr. Vicky Long Hill, Jason Keigley, Ryan Cooper, Savannah Minnick, ~~Chloe Bratvold~~, Tom Florian, Susan Watts, Meredith Wells

**City Liaison:** Renee Hardman

**Staff:** Steve Frevert & Larry Kaster

### AGENDA

1. Call to Order **5:06 PM**
2. Consent Agenda: **Motion to amend agenda to add action item, resolution of support, and approve the amended consent agenda. Meredith moved. Claire second. Passes with amendment..**
  - a. Approval of Agenda
  - b. Approval of December Minutes
3. President's Report
4. Executive Director's Report
5. Event Coordinator's Report
  - a. **Sept Vintage in Junction will be Sept 10, not 3rd.**
6. Committee Reports
  - a. Design
  - b. Promotion:
    - i. Who's Conducting Business; Wed Feb 1st, 11am-2:30PM
    - ii. Fundraiser
  - c. Business improvement
7. WDM Chamber Updates
8. **City Liaison, Renee.**
  - a. **plans to bring HVJF reports to City Council**
  - b. **plans to bring City Report to future meetings**

### Action Items:

1. Board meeting resolution
  - a. **Motion to accept the 2023 HVJF Board of Directors meeting dates as listed below. Moved by Felicia. Seconded by Meredith. Motion Passes.**
  - b. **Jan 24, Feb 28, March 21, April 25, May 30, June 27, July 25, Aug 22, Sept 26, Oct 24, Nov 28, Dec 12**
2. Bank account authorization
  - a. **Motion to remove Meridith as authorized user on West Bank and add Stephanie. Meredith moves. Claire second. Passes.**
3. Main Street Iowa awards
  - a. **Steve recommends we nominate the patio at G-Migs for the Main Street Iowa Small Placemaking award.**
  - b. **Board recommends nominating Jason Keigley for the Main Street Iowa Leadership award.**
  - c. **Claire motioned to approve. Meredith seconded. Motion passed.**
4. Eventny
  - a. **Larry wants to purchase a two year subscription for an event management system. Motion to move made by Ryan. Claire seconded. Motion passes.**
5. **ADDED TO AGENDA: Resolution for support of the funding of the City's Regulatory Compliance Fund and Property Improvement Fund for at least \$500,00 in FY 23-24.**
  - a. **Motion to approve made by Susan. Second by Claire. Passes**

### Discussion Items:

1. Fundraiser – April 27<sup>th</sup> at The Foundry
2. Donation wish list

**Other Matters & Announcements:**

**Adjournment 7:16PM**

Next Historic Valley Junction Board Meeting: **5:00 pm Tuesday, February 28, 2023.**

**Meetings Minutes submitted by Felicia Coe.**

*The Historic Valley Junction Foundation's mission is to guide the evolution of the original Valley Junction district by preserving and honoring our historic character, supporting small businesses, and connecting the community*