

Historic Valley Junction Foundation Board of Directors

Monthly Meeting

June 27, 2023, 5:00 PM

Directors: Stephanie Trannel Mitchell Callahan Trevor Jordison Felicia Coe Claire Celsi Dr. Vicky Long Hill Jason Keigley Ryan Cooper Savannah Minnick Chloe Bratvold Tom Florian Susan Watts Meredith Wells

City Liaison: Renee Hardman

Staff: Steve Frevert & Larry Kaster

AGENDA

1. Call to Order - **5:07pm**
2. Consent Agenda - **Moved - Felicia / 2nd - Susan**
 - a. Approval of Agenda ^
 - b. Approval of May 30, 2023 Minutes ^
 - c. Approval of May 2023 Financials ^
3. President's Report
4. Executive Director's Report - **See Report- Steve to spend ten year bonus on office items (TBD) VJ to give Clyde Evans a retirement gift for a party on 06/11!**
5. Event & Marketing Manager's Report - **See Report : Spread the Farmers Market one block further in 2024**
6. Treasurer's Report - **See Report**
7. Committee Reports
 - Design - **See Report**
 - Promotion
 - Business Improvement – **No report due to Market Based Strategic Planning**
8. City Council Updates
9. WDM Chamber Updates

Action Items:

1. Bravo funds for Cinco de Mayo - **Motion to move \$1,000 of the bravo funds to account Moved - Meredith/ 2nd - Susan**
2. Bookkeeper pay increase - **Increase accountants hourly rate - Moved : Felicia / 2nd Trevor / Jason abstained**
3. Change to the executives directors review process - **Only executive committee to vote on executive directors annual review - Moved - Jason/ 2nd Trevor**

Discussion Items:

3. Website - **Reviewing potential website builders**
4. Market-Based Strategic Planning
5. Main Street America visit July 18

Adjournment

Next Historic Valley Junction Foundation Board Meeting: **5:00 pm Tuesday, August 22, 2023**