



Historic Valley Junction Foundation 2020 BOARD MEMBER COMMITMENT AGREEMENT

Mission Statement

To inspire and enhance the evolution of the original Historic Valley Junction district by preserving and sharing our history; attracting and supporting small businesses; and engaging and connecting the community.

As a volunteer board member of the Historic Valley Junction Foundation, I, _____, agree to actively participate as a voting member of the board of directors. I am fully committed and dedicated to the mission of the Foundation. I agree to adhere to the following principles, requirements, and standards:

1. I will stay informed about the activities and current issues of the Foundation. I will ask questions and request information. I will participate in and take responsibility for making decisions on issues, policies, and other board matters.
2. I will attend a minimum of eight (8) board meetings per year and not miss more than two (2) in a row. I will also attend board retreats, the Main Street annual awards dinner, the annual program review visit, and other Main Street events whenever possible.
3. I will prepare for monthly board meetings by reviewing the Executive Director's agenda including financial documents and other relevant material.
4. I will participate in developing and fulfilling the organization's strategic priorities.
5. I will personally contribute financially to the Foundation at the level to which I am able and/or will solicit support from my place of business. The minimum contribution amount is \$25/year, with no maximum amount required. In addition, I will actively participate in one or more fundraising activities.
6. I will join and actively participate in at least one committee of the board.
7. I will disclose, now and during my tenure, conflicts of interest that could result in a direct or indirect financial or personal benefit to me, my employer, or my other stakeholder groups, including civic obligations. I will abstain from votes that are a direct conflict of interest for me, my employer or other stakeholder groups.
8. I will actively work to promote and to enhance the public image of the Foundation, at least in part by attending public Foundation activities.
9. I will work in good faith with staff and other board members as partners towards achievement of Foundation goals. I will bring concerns and questions to the full board or board president. I will share concerns relating to the board, staff, volunteers, programs, etc. in a prompt, proactive, and professional manner.

10. I will maintain independence and objectivity to do what my sense of fairness, ethics, and personal integrity dictates. I will hold sensitive and/or non-public information, including financial and personnel information, in confidence.
11. If during my term, I am unable to contribute positively to the board and adhere to the above principles, requirements, and standards, I will contact the board president to discuss the matter.

Signature

Date